

**Minutes of the Annual General Meeting held at the Trax FM Meeting Room**  
**Tuesday November 8th, 2016.**

Meeting commenced 7.00 pm.

**Present:** Rose Marschall, Philip Hensel, Graham Johnston, Rhonda Johnston, Graham Bell, Damien Bell, Tony Adriaanse, Delma Allen, Peter Allen, Vicki Walters, Daryl Spence, Ray Walters, Cythia Hughes, Ron Hughes, John Rohde, Jan Stockdale, Fely Joyce, Brendon Butler, Christine Kent, Teresita Chivell, Wayne Castle, Shannon Castle, Melissa Castle, Jay Slinger, Francis Montere.

**Apologies :**

Merv Davies  
Val Bamforth  
Jimmy Johnston

**2015 AGM Minutes** were read and confirmed.

Moved: Graham Bell Seconded : Tony Adriaanse Carried

**Business arising from 2015 AGM :**

None

**Chairman's Report:** Presented by Ray Walters was tabled and read - Attached

**Treasurer's Report :** Presented by Christine Kent was tabled and read - Attached

**Technical Report :** Presented by Graham Johnston was tabled and read - Attached

**Moved :** Jay Slinger **Seconded :** Damian Bell

That all reports be accepted as read. Carried

**ELECTIONS:**

Board Members retiring at this time :-

(Secretary) Graham Johnston  
Tony Adriaanse  
Vicki Walters  
Fely Joyce  
One position not filled

All positions were declared vacant and nominations called for the various positions as follows:-

Graham Johnston (Secretary)  
Board Members :-  
Tony Adriaanse (Returning)  
Vicki Walters (Returning)  
Fely Joyce (Returning)  
Phil Hensel (New)

As there were enough nominations received there was no need for voting and all people nominated were again accepted. Carried

Phil Hensel is a new Member to the Board and he is working hard to obtain Sponsorships for TraxFM. We welcome Phil to our family.

### **New Business :**

Damian Bell asked about the gate to be realigned and it is now in progress so that Presenters may park their car at the front of the Building (Track side) and are now able to carry their cdsetc under cover and closer to the Studio doors.

Letter from an anonymous listener – As it is anonymous we are unable to reply but the listener made these points :

Only three requests per phone call as other listeners may not be able to get through and there is not enough time left in the Show and therefore their requests are not being heard :-

There was considerable discussions about the points made especially the requests, and it was noted that the listeners phone requests sometimes changed the "Genre" of the Presenters Show.

Too many items in Community Diary :-

There also was discussions about the Community Diary. Should it be split if there were too many Notices. It was decided that unless there were a considerable number of Notices that it would stay as is, but the time be changed to half past the hour.

### **Moved : Jay Slinger**

That there be only 3 requests per phone call  
No requests accepted for other Presenter's shows  
Diary to move to the half hour.

### **Seconded : Mel Castle**

Christmas Party to be held at the Harness Racing Hall 6pm 29/11/2016  
No Secret Santa gifts

Meeting closed 8pm.

# PIRIE COMMUNITY BROADCASTERS INC (TRAX FM)

## CHAIRMAN'S ANNUAL REPORT 2016

With thanks to Graham for helping with the information contained in the report.

This year in June we celebrated one year at Phoenix Park with a BBQ and open day for members of TRAX FM. The day's activities went well and those that attended welcomed the opportunity to see the station and contribute to the conversations about programming.

The lease with the Harness Racing group has been negotiated and signed and gives us security for another four years with a renewal option of a further five years.

The three major fundraisers this year which were bingo, quiz night and car boot sale raised valuable revenue to do some of the alterations that you see at the station now and will be contributing to changes in the future. At the same time as we were Fund raising we were having fun ourselves. A big thank you to Vicki who did a lot of the hard yards in getting these events up and running and many thanks also to her willing band of helpers at the Fundraising meetings and events.

Filipino Radio plays a large part in keeping us on-air financially and we thank them for their contribution. A big Thank you also to our wonderful Filipino group who organised our Christmas function last year. Unfortunately I was unable to be there but apparently a good time was had by all and you can see the photos on the website to observe the fun.

Phillip Hensel has recently joined us as a member and volunteered as sales person. Phil has restored our depleted funds back to our pre moving days. Well done and thank you Phil. The addition of a news service last week has added to our programming in an area that's been lacking since TRAX began broadcasting and this gives us an opportunity for further sponsorships.

This year it was time to apply to renew our Broadcast licence which happens every five years. As you may, or may not know the Australian Communications and Media Authority, or ACMA as they are known, asks each Community Broadcaster to justify their licence by requesting them to supply the same proof as is required when applying for a licence in the first place. They look at how the Station has performed over the last five years, their financial position, membership, programming across the board, abiding by the Codes of Practice and Broadcasting services act, complaints handling and all round suitability to hold a licence. This has been the third licence renewal since 2002 and it is a lot of work. It takes about three to four weeks to put all the information together in a format that is required. ACMA will now look at the application and make a decision whether or not to renew our licence sometime next year. We are not likely to hear anything in this instance until well into the new year. Our licence expires at midnight on 1<sup>st</sup> October, 2017 and in the interim period they may make further requests for information. Renewal is not guaranteed, but it is rare for a Station not to be renewed. However, as an example, five years ago there were two non-renewals with one of those stations being asked to start over again as an aspirant station.

Graham and I had the opportunity to attend the annual South Australian Community Broadcasters Association conference in Adelaide in August, and we both came away with information about Community Radio. We saw the full gamut of stations from the top (Life FM, Fresh FM and Radio Adelaide) to the smaller stations and all in between. We go to see what we are doing right and what we could improve on. You see and hear about Stations doing well and Stations doing a lot with very little: the haves and the have nots. We saw lots of enthusiasm and empathy for the public we serve. TRAX sits somewhere in the middle. I invite anyone from TRAX who would care to attend next year's conference to think about it seriously and at some time approach Graham for more information..



With the exercise of the licence renewal process and the SACBA conference it is obvious that there have been a few programme changes in five years. We are getting older as board members and some presenters, and we are now in a position where we need to renew ourselves and draw in more and younger Members/Presenters. If this cannot be achieved then this next five years could be the last for TRAX. We really are doing good things, but we just need to work at growing our numbers, filling more programme space and getting new blood into the station. This is the challenge for the future for TRAX.

The move to Phoenix Park was the best large thing that has been done in years, so let's all build on it in the future. The addition and placing of signs on the entranceway to Phoenix Park was carried out a couple of months ago and has raised our profile and public awareness. I am constantly hearing positive reports from the listening audience.

There are many technical improvements that can be made at the station in the future. The National Broadband Network will be available for connection in December/January and this will change the way our Networking and Telephone systems work at the station. We are looking at what we need compared with what we have in the way of equipment and services.

Future concerns are

- The Federal Government is considering Digital radio in the regions and this will have a big impact on our operations if it is introduced.
- Electricity costs and reliability are of extreme concern and we are looking at ways to reduce this cost and keep the station on air during power failures
- This coming year will be a busy one for your Board and there will be a lot of work behind the scenes to make us more viable and sustain our operations

We will be relying on the Members to pick up some of the regular work around the station to keep our surroundings attractive to visitors and show us in good light to the public.

In closing let's all give ourselves a big pat on the back for the way we have settled into Phoenix Park and we can now all work to make our Radio home even better inside and out. Let's all be proud of Trax FM.

## **Technical Report for AGM November 2016**

1. Wireless network has been installed to our transmitter site to enable monitoring of air conditioning and other electrical loads.
2. Creator computer and a Studio computer have had power supplies replaced in the last three months.
3. Work has started in modifying lighting wiring in the back rooms.
4. Studio 2 fluorescent light has been repaired after it "exploded" last weekend.
5. A UPS has been fitted to the main studio to power the computer during brownouts
6. Version 5.2 of our Studio and Creator software was received yesterday which has many bug fixes and new features added. (a presenter meeting will be held to explain how you can make best use of these features and also safely reboot software if you have problems)
7. A new diary playout system has been programmed and has been running for a week now. A big thank you to Wayne and Mel who assisted this by test running it for three weeks on Wednesdays and Fridays while we made adjustments.
8. Studio 1 will have some upgrades over the next few weeks to equipment to give more flexibility to programming (boom arm, monitor bracket - additional monitor and CD player enclosure)
9. The two video cameras that were stolen will be replaced to two better cameras giving a better quality picture.
10. A/C is being installed in the Rack Room and the Studio1 A/C will be replaced with a smaller more efficient unit.